



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Film Florida, Inc for membership dues and renewal during FY2024-2025 for V&PA (Visual & Performing Arts). Fiscal Impact: \$500.00**

**Presenter(s):** Jamonica Rolle, Vice Provost, Academic Affairs

**What is the purpose of this contract and why is it needed?** Film Florida Inc Membership - As a full member institution, Broward College, through Film Florida, provides professional development and networking organization for Florida's Screen Production Industry for Film Production AS programs. Our students obtain industry jobs through this membership. This is an annual, institutional membership fee.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
**Yes.**

**What fund, cost center and line item(s) were used?** FD100, CC0558, GLC: 64502:Inst. Memberships and Sponsorships.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes.

**Was that return on investment not met, met, or exceeded and how?** Return on investment met as department renewed status and continued membership with Film Florida.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Directly feeds the student empowerment and development Social Enterprise tactic by ensuring teaching and programmatic excellence.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

Board Item  
FISCAL IMPACT:

Description: \$500.00 – BU010, CC0558, FD100, PG000010

08/20/24      CC0558 · Film Production      (\$500.00)  
Florida Film

# Jamonica Rolle























Jamonica Rolle, Vice Provost, Academic Affairs      7/26/2024

APPROVAL PATH: 12327 Film Florida, Inc. Membership Dues and Renewal FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Scott Miller	Dean Review (AHCD - AHD)		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	Legal Services Review Group	Review and Approval for Form and		 Completed	
7	<b>Board Clerk</b>	<u>Agenda Preparation</u>		 Pending	
8	District Board of Trustees	Meeting	09/24/24 11:00 AM	 Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

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1st Vice President  
Traveling Dog Films

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Full Sail University

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Television Florida

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Vũ Technologies

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FireFly Media Group

**LABOR COUNCIL**  
Leah Sokolowsky  
Teamsters Local 769



December 1, 2023

Pezhman Jatala  
Broward College  
3501 Davie Road  
Building 6, Room 205  
Davie, FL 33314

## STATEMENT AND INVOICE

One (1) Annual **Line Producer** 2024

The LINE PRODUCER Membership includes:

- One (1) individual membership to qualifying company representative
- Logo on Film Florida homepage slider
- Listing on member page of Film Florida website
- Use of the Film Florida logo on their stationary, business forms, website and promotional materials, following Film Florida guidelines
- Mention on Facebook and Twitter when joining and renewing
- Free gift when joining and renewing

**Amount Due: \$500.00**

Please send check payable to **Film Florida Inc.** and copy of invoice to:

Film Florida  
Attn. John Lux  
2675 Hilliard Ct  
Kissimmee, FL 34744

Or click [HERE](#) to pay via credit card.